# RESUME

**NILESH DIGAMBER NIRBHAVNE**

Royal Residency Flat no 303,

3rd Floor, B wing Katemanivali,

Kalyan East 421306

### PROFESSINOAL SUMMARY

Computer Knowledge

MS-CIT & Computer Application

Typing Knowledge – English Typing 50(w.p.m.) Marathi Typing 30(w.p.m.)

Gym Instructor Course - k11 Academy (Mumbai)

### EDUCATION

T.Y.B.A. From Mumbai university in (Economics)

M.A From Pune university in (Economics) with 1st class.

**TRAINING CERTIFICATION IN UNITED HEALTH CARE**

Complete the certification course of (UNITED HEALTH CARE TPA )

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### PERSONAL DETAILS

Dob : 06TH AUGUST 1984 .

Mobile no. : 8097187097, 9869263283

E-mail id : [nilesh.nirbhavne@rediffmail.com](mailto:nilesh.nirbhavne@rediffmail.com)

Passport no. : G9929377

Land line no. : 0251-2333116

Language known : English, Marathi, Hindi.

**JOB EXPERIENCE** :

**WhiteCrow Research,**

**Arpeo Solutions and Colvill Banks**

Duration : 01st Feb 2014 To Till Date

Designation : Senior Research Executive

(Market & RPO & Business Development)

**Job Profile:**

* Experience into databases like Bloomberg, Factiva, One Source, Google,

Other search engine.

* Specialty in market research.
* I have worked as a **Team Leader On Wable.com (Marketing & Business Development Website)** with 25 team member. Classification of data.
* I have worked on many projects related to online research and Data mining. I am very good at finding the contact details of decision makers of companies medium to larger.
* Specialties :Lead Generation, Internet Research, Data Research, Website Mining, Market Research, Candidates Searching, Job board Mining, Job Search, Database Entry, Job Scanning, Resume Scanning & Short listing, Data Entry, Screening Resume (Active), Search Passive Candidates.
* Acquire possible job title from web end.
* Using valid search engine (Google, Yahoo.com, etc.)
* Maintaining the data on the daily basic.
* Business development research on the client requirement.
* Also responsible for Internet Research and sourcing candidates on internet, including: posting jobs; research and source candidates on internet, including: posting jobs; research and source candidates, research for company.
* Meet the target with the time limit with the 100% quality.
* Deep knowledge of the Google search engine.
* Collect the data from the third party website or the client link.

**Chronos Technology Pvt Ltd.**

Duration : 17TH June 2012 To 14th January 2014.

Designation : Senior Research Analysis

(Market & RPO & Business Development)

**Job Profile:**

* Candidates Searching from Google using different techniques as per clients requirements.
* Job search for the sector like Health Care/Science/Biotech, Engineering, Accounting/Bus. Consultancy, Creative/Media/Design, Information Technology, Transport/Logistics, Oil & Gas and many more.
* We provide job search services to the clients (Job Seekers) for the US, UK, Gulf Countries, Singapore & Hong Kong.
* The work comprises of doing job search from various websites and sending the jobs to the job seekers who are registered with the company’s portal.
* Research on the internet for find out the jobs as per client requirements.
* Job seeker Registration on other jobsites
* Online searching company data
* Solving job seeker queries
* Added all the matching jobs on the database.
* Creating Daily report & Emails of the performed task for our project Coordinator.

**Cheers Intractive Pvt. Ltd.**

Duration : 9TH July 2010 To 14TH May 2012

Designation : Senior Research Analysis (Business Development)

**Job profile** :

* Work on Market Research in (Business Development Process)
* Acquire possible job title from web end.
* Using valid search engine (Google, Yahoo.com, etc.)
* Maintaining the data on the daily basic.
* Business development research on the client requirement.
* Also responsible for Internet Research and sourcing candidates on internet, including: posting jobs; research and source candidates on internet, including: posting jobs; research and source candidates, research for company.
* Meet the target with the time limit with the 100% quality.
* Deep knowledge of the Google search engine.
* Collect the data from the third party website or the client link.

Achivement in Cheers Intractive Pvt Ltd.

* Incentive on weekly basis.
* Best researcher for month
* Incentive on monthly basis
* Extra process allowance in different process
* Extra process incentive from business development process

## Wipro Ltd.

Duration : 1ST March 2006 To 17th June 2010.

Designation : Senior Associates. (TPA Health Care Claim Processing)

**Job profile**

* To work in unite as well as comet software of the client.
* To work also in UBH as well in UHG.
* Also work in TCRS process.
* Work in united health care process.
* Keying the data of united health care claim and calculating the actual benefits of provider.
* Resolve the problem of tem member.
* Attained the weekly call with client regarding the quarry and process update.
* Share your best knowledge with the tem member
* Check the quality of the team member and providing the right update about the process of united health care.
* Maintaining the data of the quality of the team member and providing the update to the individual to the team member
* Providing the quality and process update at the end of the day to the team wise.

Achivement in Wipro:

* Best process of the year in 2006,2007,2008,2009,
* Best quality of the year in 2008,2009
* Best knowledge of the year 2008.
* Best Pragati of the year 2009.
* Nommitted to the Delhi captive for united health care process.

Captive (Delhi) United Health Department (Insurance) In (Wipro)

Duration : 01ST Feb 2007 To 31ST August 2007

Designation : As a on job trainer (O.J.T.), SME (subject matter expert)

Q.A. (quality supervisor)

**Job profile**

* Worked in united health care process.
* Keying the data of united health care claim and calculating the actual benefits of provider.
* Resolve the problem of tem member.
* Attained the weekly call with client regarding the quarry and process update.
* Share your best knowledge with the tem member
* Check the quality of the team member and providing the right update about the process of united health care.
* Maintaining the data of the quality of the team member and providing the update to the individual to the team member
* Providing the quality and process update at the end of the day to the team wise.

## Caliber point business solution

Duration : 22ND April 2004 To 27th Feb 2006.

Designation : SME (subject matter expert) and Q.A.

**Job profile**

* worked in united health care process.
* Keying the data of united health care claim and calculating the actual benefits of provider.
* Resolve the problem of tem member.
* Attained the weekly call with client regarding the quarry and process update.

Achivement in Caliber Point:

* Awarded as a best processor and SME of the year in 2004 To 2005.
* Best quality of the team

**Hobbies**: Body building,

**NILESH D. NIRBHAVNE**